Dear **[name]**,

Réseaux IP Européens (RIPE) is a forum open to all persons interested in wide area IP networks. The objective of RIPE is to ensure the administrative and technical coordination necessary to enable the operation of the Internet, through neutral, bottom-up policy development. Anybody who is interested in the work of RIPE can participate through mailing lists and by attending meetings.

A RIPE Meeting is a five-day event where Internet service providers, network operators and other interested parties from around the world gather on topical industry issues and policy. There’s no other meeting in our region that provides the same opportunities.

I believe that attending this RIPE Meeting will help build awareness on important industry developments affecting my work and our organisation, and to help me to grow personally and professionally as an integral part of [**company name**]. Continuing education is an important part of my career and the quality of speakers that RIPE Meetings provide on the wide variety of contemporary issues would support my development well – and at relatively low cost (the meeting fee for the full week is only EUR 400). You can find a list of past RIPE Meeting topics and speakers here: <https://www.ripe.net/ripe/meetings/ripe-meetings/archive>.

Here are some of the benefits that both I and [**company name**] will receive if I attend:

* I will have the opportunity to develop an international network of line-minded peers, as well as attend presentations and participate in technical and policy discussions, workshops and tutorials focusing on topics that include IPv6, DNS, address policy and routing.
* In addition to information sharing, the RIPE Meeting could present business development opportunities through my networking and making contacts with organisations compatible with ours.
* I will get the opportunity to see, first-hand, other people’s experiences and learn about best practice, which can be applied to our work.
* I will learn more about our industry through exposure to key players in the Internet community. This will serve to bolster my knowledge and fuel my continued drive for success.

I’ll prepare a memo upon my return outlining everything that I learned at the meeting and will include all key contacts, along with any actionable items relevant to the rest of our organisation.

In particular, I’d like to focus my meeting attendance on finding solutions or best practices that could benefit these projects:

* [**add project or initiative**]
* [**add project or initiative**]

Attending a RIPE Meeting will broaden me professionally and it offers a fantastic opportunity for our business to grow as a result of my experience. Thank you for your consideration.

**[your name]**